# How to Access a Recording of an *ElluminateLive!* Session
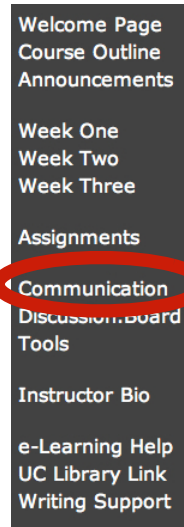## by Sarah Elaine Eaton
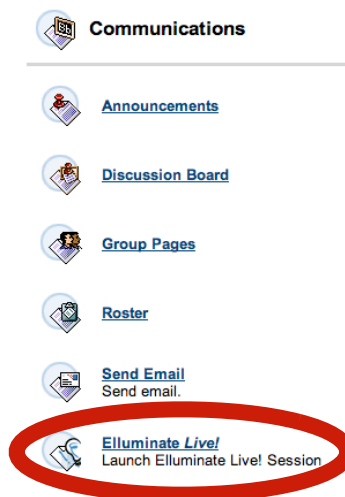
**Step 1: Log into Blackboard.**

**Step 2: Click on "Communication" on the left hand side menu.**

(Note: Your side menu may not look exactly like this. Don't worry about that. Just look for the Communication option.)
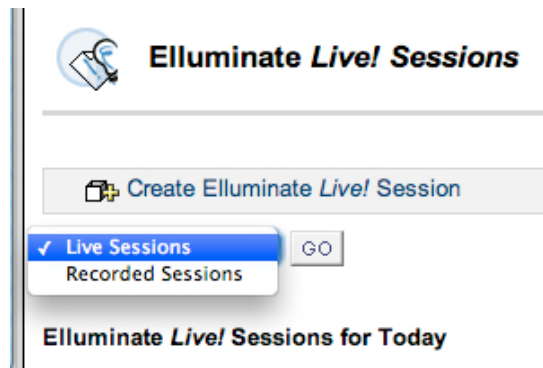


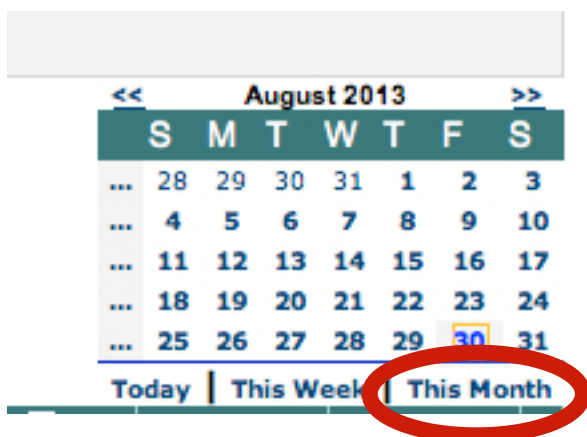**Step 3: Click on the ElluminateLive! option.**



(Note: Again, you menu may not look exactly like this. Don't worry about that. Just look for the ElluminateLive! option.)

**Step 4: Click on the drop-down menu that offers you the choice between a live session or a recorded session.**



**Step 5: Make sure the calendar is set to "This Month".**

The default is probably set to "Today", but you'll need to change that in order to see any recordings made prior to day. You may need to go back to the previous month if the recording was made before the start of the current month.



Once you have the selected the magic combination of "Recorded Sessions" on the drop-down menu and "This Month" on the calendar, your recorded sessions should appear in a list.